

# Accounting internship

## Key Responsibilities:

- Assist in managing the circulation of accounting documents within the company, including document preparation, organization, and coordination with employees to ensure completeness.
- Execute simple postings in the General Ledger (GL), Accounts Payable (AP), and Accounts Receivable (AR) under the guidance of a Senior Accountant.
- Provide administrative support to the accounting team as required.

## Qualifications:

- Currently pursuing a degree in Finance, Economics, or Accounting, with a preference for final year students.
- Solid theoretical understanding of tax law and the Accounting Act.
- Familiarity with accounting software, particularly COMARCH OPTIMA, with a fundamental grasp of MS Office.
- Fluent in both Polish and English languages.
- Exceptional attention to detail and a commitment to accuracy.
- Outstanding communication abilities, both verbal and written.
- Demonstrated proactive approach to tasks and effective problem-solving skills.
- Willingness to learn and develop competencies continually.

## Benefits

- Our dynamic curriculum offers a mix of hands-on practice and essential theory, tailored for groups or adjusted to fit individual needs
- Give yourself at least three months to dive deep into the material in a group, or choose an individual internship length that aligns with international standards
- Discover the industry inside out. This internship provides insights into the IT world, giving you a leg up in your future career
- Receive guidance and support from an experienced mentor throughout your internship journey

## About us

At Vention, we assemble senior-level, dedicated teams of developers to help fast-growing startups and innovative enterprises drive impact and achieve their goals. We've delivered solutions across multiple domains, including FinTech, PropTech, AdTech, HealthTech, e-commerce, and more